



## AUDIT COMMITTEE

**Date: Tuesday 22 September 2009**

**Time: 6.00 p.m.**

**Place: Shimkent Room, Daneshill House, Danestrete, Stevenage**

**Contact: James Hazlewood**

**01438 242215**

**Members:** R Raynor (Chair), J Gardner (Vice Chair), B Clark, J Hollywell, M Notley  
**Independent:** B Mitchell

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## AGENDA

\*\*\*\* **PART I**

**1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

**2 MINUTES - 8 JUNE 2009**

To approve as a correct record the Minutes of the meeting held on 8 June 2009.

Minutes attached

**3 MINUTES - 29 JUNE 2009**

To approve as a correct record the Minutes of the meeting held on 29 June 2009.

Minutes attached

**4 EXTERNAL AUDITOR'S ANNUAL REPORT TO THOSE CHARGED WITH GOVERNANCE 2008/09**

To present the Annual Report To Those Charged with Governance 2008/09 by the Council's External Auditors for consideration and approval.

Report attached

Appendices attached

**5 DATA QUALITY ACTION PLAN PROGRESS REPORT**

That Members note the progress made against the actions set out in the Council's Data Quality Action Plan 2009/10

Report attached  
Appendices attached

## **6 INTERNAL AUDIT PROGRESS REPORT**

To note progress against the delivery of the 2009/10 Internal Audit Plan

Report attached  
Appendices attached

## **7 URGENT PART I BUSINESS**

To consider any Part I business accepted by the Chair as urgent

## **8 EXCLUSION OF THE PRESS AND PUBLIC**

To consider the following motions:

1. That under Section 100 (A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part I of Schedule 12A of the Act, as amended by SI 2006 No.88.
2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

## **\*\*\*\* PART II**

## **9 STRATEGIC RISK REGISTER QUARTER 1 2009/10**

To note the latest Strategic Risk Register for Stevenage Borough Council and an update on risk management issues.

Report attached  
Appendices attached

## **10 URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent